



**SPECIAL ADMINISTRATIVE BOARD OF THE TRANSITIONAL SCHOOL**

**DISTRICT OF THE CITY OF ST. LOUIS**

Purchasing Department  
801 North 11<sup>th</sup> Street  
Saint Louis, Missouri 63101

**RFP 020-1617 Mathematics / Science Intervention Materials  
and Professional Services**

**ADDENDUM No. 1 – Questions and Answers**

1. Will the district accept multiple vendors for math intervention or are they looking for a single award?  
**Response:** We are open to multiple vendors.
2. If multiple vendors, can vendors submit by grade band? **Response:** Yes.
3. On page 15, under Specifications, Item 1 – Bullet 1 it reads “Intervention resources must include reading and writing in math and science”. Please clarify the reference to science as the remaining specifications indicate that this is for math intervention. Are you also looking for science content in this request?  
**Response:** We are looking for both math and science interventions.
4. How many students are in each grade level (3-8)? **Response:** Approximately 30-50 (This varies depending on school population) . We would like 100 students per school to be included in the intervention program.
5. How many campuses will participate? Or is the intent to serve the 10 Title I schools noted under the “Target Number of Interventions” section on page 15. **Response:** Depending on the bids, we will target between 5-10 schools.
6. May the electronic proposal be submitted on a flash drive instead of a CD? **Response:** Yes, flash drives are acceptable.
7. Is there a phased in approach to this contract? **Response:** No, we would like services to begin in January
8. Does the District plan to renew this contract? **Response:** No. This is a one year grant from DESE.
9. How many teachers total will need to be trained as part of this contract? **Response:** Approximately 20.

10. Please confirm that the contract negotiated between Vendor and District under RFP #021-1617 will also apply to the Services provided under this RFP (Mathematics and Science Intervention Materials and Professional Development Services). **Response:** No, the services and contracts for RFP 020-1617 and 021-1617 are independent of one another.
11. Please confirm that, more specifically, for purposes of RFP #21-1617 and RFP # 020-1617 the parties will negotiate one controlling contract using Attachment G (referenced in RFP #021-1617) as the template form. **Response:** There will be two separate contracts for RFP 021-1617 and RFP 020-1617.
12. Please confirm that each of the aforementioned RFPs will result in its own separate Attachment G contract. **Response:** Yes, each RFP will result in its own Attachment G contract.
13. Is there an expected date for an addendum or a Q&A response document for RFP #020-1617? **Response:** Yes.
14. On page 3 in the Introduction section, the RFP states: “The Special Administrative Board of the Transitional School District of the City of St. Louis (d/b/a St. Louis Public School System) (the “District”) wishes to contract with a firm to assist the District by providing individualized Math tutoring services to Grades 3 -8 or by providing Mathematics and Science Intervention Materials and Professional Development Services from January 19th, 2017-June 30th, 2017.” Please clarify. Is the District seeking 1) vendor-provided intervention materials and professional development, 2) vendor-provided math tutors to work onsite, or 3) a combination of both 1 and 2. **Response:** The district is open to both #1 and #2, as we have not decided what direction we are going in, yet.
15. On page 8, section 6.2, the RFP specifies that five total points may be awarded to bidders for minority participation.
- a. Must bidders meet the full 30 percent participation (25 percent MBE and five percent WBE) to receive all five evaluation points?  
**Response:** No.
- b. Will bidders who do not include any subcontractor participation receive zero points, even with justification as to why subcontractor participation is neither feasible nor cost effective?  
**Response:** The Justification will be taken under consideration.
- b. Are there any required forms associated with MBE/WBE participation that bidders must submit with their proposals? If so, please specify their location. If not, where should bidders note this information in their submission?  
**Response:** No.

16. On page 15 in the Scope of the Program section, the RFP states: “St. Louis Public Schools is looking to contract with a company to assist the District by providing intervention materials and training to Grades 3rd -8th from January 19th 2017-June 30, 2017.”
- a. Please confirm whether there are possible contract extensions beyond this timeframe. **Response: No, this is a grant from DESE.**
- b. Should bidders provide pricing for more than six months? **Response: No.**
17. On page 15 in the Specifications section, the RFP states: “Intensive Mathematics and Science intervention materials or resources for small-groups (students receive on a daily basis).”
- a. May bidders submit for a subset of subjects? For instance, mathematics only (not science)? **Response: Yes.**
- b. Does the District prefer web-based, print-based, or a combination of formats? **Response: We do not have a preference.**
18. At the bottom of page 15, the RFP states: “Target Number of Interventions: Approximately 20 staff at up to 10 Title I schools.” Please specify how many students will use the selected intervention materials. **Response: Approximately 100 students per school.**
19. General question: Does the District anticipate making a single award for this program, or may multiple programs be awarded? **Response: We are open to awarding to multiple programs.**
20. How much time is devoted to the daily instruction (1 hour, 30 minutes, etc.)? **Response: 30-45 minutes**
21. What are the technology capabilities on a daily basis for the students? (IE: What is the set-up?, Are tablets/computers available for each student, etc.) **Response: Our technology capabilities vary depending on grade, but all schools have computer labs available for a class to use. 3rd and 4th graders have iPads.**
22. If a vendor does not offer solutions for both content areas (e.g., only has a Mathematics solution to propose), is the District willing to award to more than one vendor? **Response: Yes, we are willing to award to more than one vendor.**
23. The specification at the bottom of p. 15 states “Target Number of Interventions: Approximately 20 staff at up to 10 Title I schools.” Based upon this specification, are we to understand that the scope of this solicitation is to provide intervention materials and training to Grades 3rd - 8th in only 10 Title I schools?

Either way, please provide the current number of students for whom intervention materials will be needed per grade (3–8) for each of the schools that will be served under this project. **Response:** Approximately 100 students per school

24. Please clarify if the 20 staff to receive training is per school or a total number. Please also confirm whether the number of staff to be trained includes teachers. If not, please provide the current number of teachers per grade (3–8) for each of the schools that will be served under this project. **Response:** 20 staff is the total number and they are teachers.

**END OF ADDENDUM 1.**